

Requirements for the identification of candidates (graded examinations)

In accordance with its obligations as a regulated awarding organisation, RSL Awards takes reasonable steps to ensure the correct and accurate identification of all examination candidates.

Up to and including Grade 5¹

The candidate's identity is verified by the examiner (and teacher if present) at the time of the examination.

Grade 6 and above

All candidates are required to show valid photographic identification when attending the examination.

- For live (face-to-face) exams, candidates should show their ID to the examiner or invigilator at the start of the exam.
- For live video exams and exams managed by remote invigilation, candidates should show their ID to the examiner or invigilator via the screen at the start of the exam.
- For recorded video exams, candidates should clearly display their ID to the camera for at least 10 seconds in accordance with the [video exam guidelines](#).

Any official documentation which includes photographic ID may be used such as:

- Passport
- Driving License
- Travel Pass
- ID card

Candidates who do not possess valid photographic ID must instead complete a 'Photographic ID Form', including a current photograph of the candidate and witnessed by a parent/guardian, teacher or other nominated person, and present this in place of photo ID.

The examiner or invigilator will note whether or not the candidate has produced the required documentation.

If photographic evidence is not produced by the candidate, they may take their examination but should submit their documentation to the RSL Awards Head Office within 24 hours of the examination.

RSL Awards reserves the right to withhold the examination result if photographic evidence is not provided.

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¹ For Music Production exams by remote invigilation, ID is required at all grades