

Application for Special Considerations

Please read the policy “Reasonable Adjustments and Special Considerations” before completing this form. VQ = Vocational, GME = Graded Music Exam.

Only complete this form if:

- You have already completed an assessment/exam
or
- You were scheduled for an assessment/exam that you were unable to take on the day due to an unexpected situation
or
- You have yet to take your exam but the assessment/exam is scheduled within the next 2 months

Candidate Name	
RSL Qualification	
VQ Date of Registration	
GME Scheduled Date of Exam	
GME Scheduled Time of Exam	
Examination Centre / Venue	

Name of person making the application / Job Title	
Relationship to candidate (teacher, parent, guardian etc.)	
Correspondence Email	
Contact telephone number	

Please tick all that apply

- I am applying prior to my exam
 I am applying after my exam
 I have enclosed evidence to support my application

Please detail below why you are applying for a Special Consideration to be applied to your assessment and the circumstances surrounding that. If possible please also include relevant evidence to support your application.

I certify that I have the candidate's permission or am legally responsible for the candidate, and have the authority to apply for special considerations to the candidate's assessment/exam.

Signature

Print Name

Date